

Program committee

[From TRHPF Bylaws](#)

Program Committee. This Committee guides development of programs and service delivery mechanisms; may include evaluation of programs and services; link between the board and the staff on program activities.

Program committee

[From Illinois Wesleyan University](#)

A Program Committee is often comprised of board members who are most familiar with the approaches and operations of the organization's programs. A program committee's most common responsibilities are

- to oversee new program development, and to monitor and assess existing programs
- to initiate and guide program evaluations, and
- to facilitate discussions about program priorities for the agency

Role of a committee

[From BoardSource](#)

Committees can be a practical way to structure and manage the board's work. A committee created to handle a task on the board's agenda or provide counseling and advice. Committees are most effective when their work is clearly defined by the board. It is unusual for a board to give decision-making authority to a committee, whose recommendations will still need to be approved by the board.

Qualities of an effective committee

[From BoardSource](#)

A streamlined committee structure makes board work easier. Involving board members in committee activities is a direct way of taking advantage of everyone's special skills and expertise. An effective committee has

- a clear job description and defined goals
- a chair who is able to involve all members in the committee's work
- **members who are committed and willing** to spend the needed time to accomplish their tasks
- a sense of being part of the full board and not working in isolation
- an understanding of time constraints and deadlines
- an understanding that it does not make decisions; rather it advises, recommends, or carries out a task
- an evaluation process to assess its accomplishments